

Charnwood: Leicestershire Scout and Guide International Camp

Role Description:	Programme: Young Member Activities Team Leader
Role Purpose:	Coordinate and provide the programme for the younger members
Appointed by:	Programme Team Managers in Conjunction with the Camp Directors
Responsible to:	Programme Team Managers
Reporting to:	Programme Team managers
Responsible for:	Overall management of Young Member activities
Main Contacts:	Programme Team Manager Health and Welfare Team Manager Facilities Team Manager Transport Team Manager
External Contacts:	Activity providers

Key Tasks:

- In conjunction with the Youth Forum, Youth Ambassadors, and Programme Management Team, you will assemble a team, and manage the team, who can provide a fun, vibrant, adventurous and engaging programme for Visitor Day events and activities between the Monday & Friday, hours of 10.00am and 4.00pm during the event for all youth day visitors.
- Create a safe atmosphere, abiding to the aims and objectives of the camp aimed at Beavers/Rainbows, Cub/Brownies (500 per day)
- Programme ideas should focus on an international theme and embraces an international theme of friendship, cultural awareness and the world around us
- To ensure that Budget constraints are met
- To ensure that all activities meet the relevant activity rules of TSA & GGUK
- To promote the Day Visitor Events prior to the event
- To manage Day Visitor bookings
- To produce relevant advertising material to promote events
- To produce relevant risk assessments
- Contribute to and implement the policies, aims and objectives of the event
- Any other job of a similar or related nature requested by the Camp Directors or CMT

Skills: able to;

- Team management skills
- Planning and organisational

- Hold a current CRB or DBS
- Enthusiastic and competitive person
- Outgoing, reliable and enthusiastic team player

Including responsibility for the following event policy(s):-

- All policies relating to the job role.
 - Health & safety
 - Finance
 - Safeguarding

DRAFT